

## Customer Notice of Fully Digitalized Electronic Invoice Service

Dear Customers,

HSBC Bank (China) Company Limited ("our Bank") has launched Fully Digitalized Electronic Invoice ("FDEI") service on August 7, 2023 in Shanghai. At present, our Bank's head office, Shanghai Branch and Shanghai Lingang New District Branch have come into implementation the FDEI service. The State Taxation Administration is actively promoting FDEI as a replacement of current VAT paper invoices and electronic invoices. As of now, our Bank has received notifications from certain local tax bureaus that only FDEI can be issued after the none-FDEI electronic invoices and paper invoices are used up in those cities. In order to cooperate with the State Taxation Administration to promote FDEI and improve customer experience, all our Bank's branches have applied to access to the State Taxation Administration's Leqi platform (the "Leqi Platform"). Meanwhile we will adjust the VAT invoice service as follows:

- 1) If you have already subscribed the VAT electronic invoice service at our Bank, our Bank will automatically switch your VAT paper or electronic invoice services to FDEI in due course after our Bank's relevant branch is allowed to access to the Leqi Platform.
- 2) If you have not yet subscribed the VAT electronic invoice service at our Bank, please submit the E-Delivery Service Application Form to subscribe the FDEI service as soon as possible. You may download the E-Delivery Service Application Form through HSBC (China) Business Service official website-> Download Center-> E-Delivery Service Application Form. The website link is as follows:  
<https://www.business.hsbc.com.cn/-/media/library/markets-selective/china/pdfs/e-delivery-of-statements-and-advices-service-application-form-en.pdf>
- 3) In the location where the local tax bureau does not allow our Bank to issue "non-FDEI" after the existing "non-FDEI" electronic invoices or paper invoices are used up, we will have to suspend the issuance of VAT invoices to you until you subscribe the "FDEI" service and our Bank's relevant branch is allowed to access to the Leqi Platform.

Please refer to the latest FDEI implementation progress of our branches published on our official website, accessible via: <https://www.business.hsbc.com.cn/zh-cn/whats-new>

Should you have any question, please contact your Relationship Manager or call the HBCN Commercial Banking service hotline 400 821 8878 (9:00-18:00 weekdays).

HSBC Bank (China) Company Limited  
September 21, 2023