

To 致: The Manager 经理
HSBC Bank (China) Company Limited _____ Branch

Date 日期 : _____
汇丰银行(中国)有限公司 _____ 分行

Account Certificate / Account Balance Certificate / Credit Related Bank Reference Letter / Non-credit Related Bank Reference Letter Application Form

账户证明 / 账户结余证明 / 信贷资信意见书 / 非信贷资信意见书申请书

Customer Name 客户名称 _____
Customer Number 客户号码 _____

My company authorize(s) your bank to issue the Account Certificate / Account Balance Certificate / Credit Related Bank Reference Letter / Non-credit Related Bank Reference Letter, including following detail 我公司现授权贵行开具账户证明 / 账户结余证明 / 信贷资信意见书 / 非信贷资信意见书, 请涵括以下内容:

【必填】1. To 致: _____ (抬头人全称)

【必填】2. Language 语言: Chinese 中文 () or English 英文 ()

【必填】3. Type 类型:

- () A: Account Certificate 账户证明 (Without account balance information 不包含账户余额信息)
() B: Account Balance Certificate 账户结余证明
() C: Credit Related Bank Reference Letter 信贷资信意见书
() D: Non-credit Related Bank Reference Letter 非信贷资信意见书

If request B/C/D, please provide data as of 若选择 B/C/D 类型, 请说明数据截止日期: _____ (DDMMYY)

【必填】4. Charges to be debited from 费用扣取自:

- () Our company account 本公司帐户, Account number 账号: _____
() Cash 现金支付
() Others 其他

Please input if necessary 请在以下所需处填写:

5. Copies of certificate to be issued 证明开立份数: _____

6. Details of delegate for collection 授权领取人信息:

Name 姓名: _____ ID No.: _____

7. Others 其它 (if any 如有) _____

Remarks 注:

- Please refer to the latest version of the Tariff of Accounts and Services (For Corporate Customers) as published on our official website for the relevant tariff; if requesting multiple original copies, we will charge the service fee as per each original copy 相关费用请参考我行官网公布的最新版《账户和服务费率——单位客户适用》; 多份证明需按照每份费用 x 份数收费;
- The execution of this document should be in line with any authorized execution method as duly filed by the client with us 客户授权签章须符合任意一组在我行预留的授权签署方式。

Authorized Chop and Signature 授权签章