

## Notice of Upgrading Smart-form Applications

We are pleased to advise that HSBC Bank (China) Company Limited has upgraded smart-form applications which include domestic payment application and overseas payment application (the “Smart-form Applications”), with the changes stated as follows:

In respect of domestic payment application and overseas payment application,

- (1) If the remitter’s name is too long that the field of “Remitter’s Name & Address - Full Name” cannot cater for, the remitter’s name can be supplemented in the field of “Remitter’s Name & Address – Full Address”.
- (2) The length of “Unit Code” is expanded to 18 digits/alphabets.
- (3) The Chinese description of BOP (Balance of Reporting) code is added to the field of “BOP Transac. Code”.
- (4) The Smart-form Applications have three counterparts, with one counterpart newly added as customer receipt.
- (5) The reminder of inputting English in the transaction narrative for domestic payment by telegraphic transfer or cross-border payment is added to the field of “Remittance Information”.

In respect of overseas payment application,

- (6) The reminders for payments to some countries/areas including Britain, Canada, India and Europe are added when ticking the “T/T” selection.

In respect of domestic payment application,

- (7) Two charge options of BEN (borne by beneficiary) and SHA (shared by beneficiary and remitter) are added for domestic payments after conversion from foreign currency to RMB.

Please visit our official website to download the updated Smart-form Applications. The old forms used before this upgrade is valid till the end of November 2017, after which only updated forms will be accepted. However, please provide 18 length of Unit code if any. For more details, please kindly contact with your relationship manager or client service manager.

HSBC Bank (China) Company Limited

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