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## Notice of Branch Service and ATM Service Suspension for 1F Beijing Branch of HSBC Bank (China) Company Limited

Dear Customers,

Thank you for your trust and support to HSBC Bank (China) Company Limited Beijing Branch.

In order to provide you with a better branch service environment, Beijing Branch 1<sup>st</sup> Floor will be closed from 23Feb2024 to May2024 for renovation, and branch service on Beijing Branch 1<sup>st</sup> Floor (including ATM) will be suspended during this period. Service providing will be temporary adjusted as below. And we will further post the notice about the exact branch reopen date once confirmed.

### Corporate customers:

Corporate customers can visit Beijing Branch 16F for Non-cash service. For cash and cash cheque service, please visit Beijing JingLun Sub-branch and please find the address as below.

Branch Name	Address	Service Hours	Service Scope
Beijing Jing Lun Sub-branch	Unit W-2~6, G/F, No.3 Jian Guo Men Wai Avenue, Jing Lun Hotel, Chao Yang District, Beijing	9:00-17:00 Monday to Friday Closed on Weekends/ Public Holidays	Cash and Cash Cheque service for Corporate customers
Beijing Branch	16/F, Fortune Financial Center, No.5 Dongsanhuan Zhong Road, Chaoyang District, Beijing	9:00-17:00 Monday to Friday Closed on Weekends/ Public Holidays	Non-Cash Service For Corporate Customers ( <b>Signature Witness and Corporate account certificate service only available on each Friday</b> )

### Personal Customers:

Personal customers can visit the nearby branches for banking services.

Branch Name	Address	Service Hours
Beijing Jing Lun Sub-branch	Unit W-2~6, G/F, No.3 Jian Guo Men Wai Avenue, Jing Lun Hotel, Chao Yang District, Beijing	9:00-17:00 Monday to Friday Closed on Weekends/ Public Holidays
Beijing China Central Place Sub-branch (Non-cash Services)	Shop L9, B1/F & 1/F, Block 13, No 89 Jianguo Road, Chaoyang District, Beijing	9:00-17:00 Monday to Friday Closed on Weekends/ Public Holidays
Beijing Guang Hua Road Sub-branch (Non-cash Services)	Shop 102, G/F, E-Tower, No.12, Guanghua Road(Bing), Chaoyang District, Beijing	9:00-17:00 Monday to Friday Closed on Weekends/ Public Holidays

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Personal customer can also visit other branches in Beijing for banking services, address please refer to below table.

<b>Branch Name</b>	<b>Address</b>	<b>Tel</b>
Beijing Yansha Center Sub-branch	Shop No.03-04, G/F, Room 0300-0311, 3/F, Kempinski Hotel, No.50 Liangmaqiao Road, Chaoyang District, Beijing	<u>(010) 5999 7900</u>
Beijing Winland International Finance Centre Sub-branch (Non-cash Services)	G/F of Unit F109-F110, Winland International Finance Centre No. 7, Financial Street Xicheng District, Beijing	<u>(010) 5999 7477</u>
Beijing Lido Place Sub-branch (Non-cash Services)	Shop No.208, 1/F & Shop No.200, 2/F Lido Commercial Building (A2), No.6 Jiangtai Road, Chaoyang District, Beijing	<u>(010) 5999 7588</u>
Beijing Zhong Guan Cun West Sub-Branch (Non-cash Services)	Unit01-02,1/F Block B China Electronics Plaza, No.3 Dan Ling Street, Haidian District, Beijing	<u>(010) 5999 7288</u>
Beijing North Star Sub-Branch	Unit 0101,1/F North Star Times Tower, No.8 Bei Chen Dong Lu, ChaoYang District, Beijing	<u>(010) 5999 7711</u>
Beijing Yuan Da Road Sub-branch	Unit 1002, 1003, 1003N, G/F, Jin Yuan Yan Sha Mall, No.1 Yuan Da Road, Haidian District, Beijing	<u>(010) 5999 7888</u>
Beijing COFCO Plaza Sub-branch	Room 101-109, 125-128, 135, G/F, Block A, Beijing COFCO Plaza, No.8 Jianguomennei Dajie, Dongcheng District, Beijing	<u>(010) 5999 8009</u>
Beijing Dong Zhi Men Sub-branch (Non-cash Services)	UNIT 102, Guohua Investment Tower, NO.3 Dongzhimen South Street, Dongcheng Dis, Beijing	<u>(010) 5999 6589</u>
Beijing Wangjing Sub-branch (Non-cash Services)	Unit 101A, Tower 3, No.8 Wangjing Street, Chaoyang Dis., Beijing	<u>(010) 5999 6500</u>

If you have any further questions, please contact your relationship manager or call HSBC Service Hotline at 95366 (Personal Customer) or 400 821 8878 (Commercial Banking Customer). Meanwhile, you may also handle banking business by using HSBC China WeChat service account, HSBC China mobile banking, HSBC Official Website or other self-service terminals.

HSBC Bank (China) Company Limited Beijing Branch

2Jan2024