

人民币工资付款查询申请书

RMB PAYROLL PAYMENT ENQUIRY APPLICATION FORM

NOTE: 注意:

1. Please fill this form in simplified Chinese in computer, print it with good quality printer, and submit a signed original copy to the bank. 请在电脑中用简体中文完整填写本申请书，以质量良好的打印机打印后提交一份经签署的原件给本行。

致：汇丰银行中国有限公司

我司因

，特此需要贵行提供以下人士在以下时间或时间段内的工资付款证明。

付款人全称：

付款帐号：

序号	付款日期/期间 (必填)	收款人姓名 (必填)	收款人帐号(可选)
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

联系人/电话：

邮寄地址：

费用扣取自：

同付款帐号：

或其他本公司帐号：

申请日期：

申请人预留印鉴及/或盖章：

申请人须知 Terms and Conditions

1. Application received after the Bank's cut off time will be processed on the following working day. Please inquire the relevant office of the Bank for the applicable cut-off time. 在银行截止时间后收到的所有申请将于下一个工作日进行处理。关于适用的截止时间,请询问银行的相关营业机构。

2. RMB Payroll Payment Certification will be provided by the Bank within 5 working days (excluding delivery time) and mail to designated address. 银行会在五个工作日 (不包括投递时间) 之内提供付款查询证明, 并且邮寄至预留地址。

3. The information contained in RMB Payroll Payment Certification indicates that the Bank has processed the relevant payments during the relevant period. The Bank shall not be held liable for any loss or damage suffered by any person as a result of any rejection and/or return of the payment due to incorrect information in payment instructions, such as beneficiary name, account number or bank name.

银行仅证明付款人在上述时间, 通过我行进行过人民币工资付款。若因收款帐号, 收款人信息或收款银行信息错误导致付款退回, 而引致任何人遭受损失或损害, 本银行不须承担任何责任。

4. Please refer to <Tariff of Accounts and Services> for the service fee of issuing the payroll payment certification. 开具人民币付款工资证明费用请参阅最新《账户和服务费用》

RESTRICTED